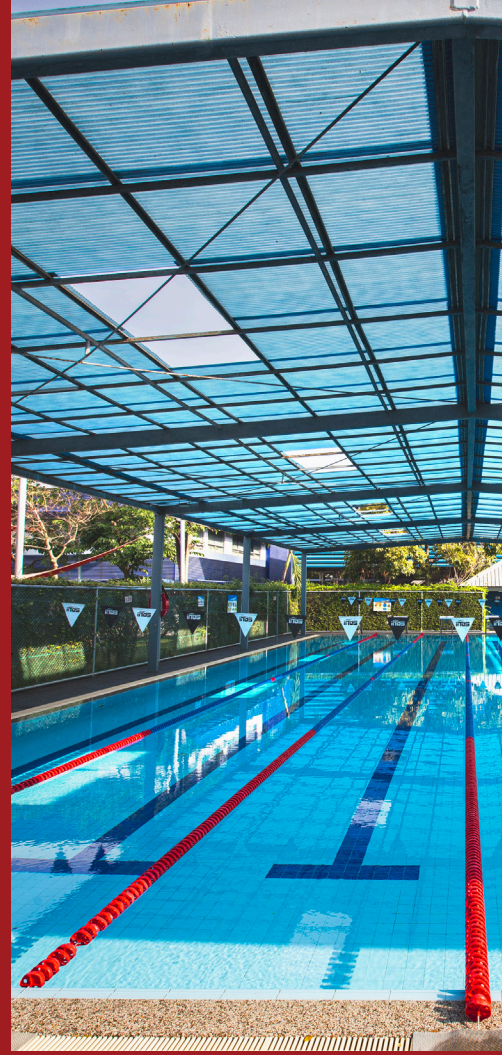


2026-2027



St. Andrews  
International School  
**Sukhumvit 107**

# Admissions Handbook





St. Andrews  
International School  
**Sukhumvit 107**

# Admissions Policy & How to Apply

St. Andrews International School Sukhumvit 107 aims to have an admissions policy that is as open as possible.

We therefore:

1. Consider students with English as an Additional Language (EAL) needs.
2. Consider students who have learning support needs.
3. In offering admission, our ethical principle is that we only do so if we feel we are able to meet and support the student's needs.
4. In admitting a student, we look closely at the context of the class into which they would enter.
5. If a shadow teacher is deemed necessary, this can be considered, provided the parents are prepared to support the additional expense.
6. The school reserves the right to refuse admission or withdraw an offer in the case of inaccurate information being submitted.

Prospective students who wish to apply to St. Andrews International School Sukhumvit 107 must complete an Application Form and pay an Application Fee to be considered for a place. Applications are considered in the order they are received. We accept new applications throughout the academic year.

## 1 The First Step

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To apply, please submit the following:

1. Completed and signed Application for Admission.  
Online application is available at  
<https://www.standrewssukhumvit.com/apply/>
2. A completed and signed School and Parent/Guardian Agreement
3. An Application Fee of 5,000 Baht per child
4. Photocopies of Parents' and Child's Passports and Visas
5. Photocopies of Child's Birth Certificate
6. Official transcript or school reports for two years prior to current grade level  
(translated into English)
7. Current school contact details – Class teacher/Principal
8. Educational assessment or specialist reports (where applicable)



***Please note: Applications may be submitted by email, provided that the required hard copy documents are sent by post afterwards.***

## 2 The Second Step

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Once these documents have been submitted and the application fee has been received, the Admissions Office will review the application file. We may ask for more information from you or your child's previous school. St. Andrews will then contact you to arrange assessments for your child. These assessments may include:

- Written tests in English and maths
- A meeting with the Head Teacher
- A half-day trial in class. You will then be told whether your child has met the criteria for admission.

**Please note:**

- **Nursery children meet informally with the Head of Early Years Foundation Stage (EYFS) and Nursery teacher.**
- **Kindergarten and Reception children are invited to spend a trial day in class and have an informal meeting.**
- **Year 1 and Year 2 children have a trial day in class where teachers do an informal assessment.**
- **Years 3 to 6 children have a trial day in class where they are assessed in writing and maths. They also sit an aptitude test.**
- **Secondary School students have an English assessment and sit an aptitude test. They also attend an interview with the Head of Secondary or another member of staff.**
- **Although our school is open to students of all nationalities, the main language of instruction is English. Full participation in our curriculum requires good English. For students from Year 1, we offer a limited number of places in our EAL programme. Students in all year groups are considered individually through an informal interview.**
- **Students needing learning support will be interviewed on a case-by-case basis.**

## 3 The Third Step

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When a place is offered, the Entrance Fee must be paid within seven (7) days. If the Enrolment Fee is not received within 7 days, the place may be offered to another applicant. The first payment of Tuition Fees is due on 1st June for August entry. For students starting during the academic year, the Tuition Fee is due within 7 days after the invoice date. The Health Declaration Form must be completed and returned before the student's start date.

### Waiting List

If a place is not available when you wish to join, your child's name will be put on a waiting list and you will be told as soon as a place becomes available. Please inform the Admissions Office of any changes to your address, contact details, or circumstances.

### Special Needs and Learning Support

The school has limited resources for students who have physical or significant learning difficulties, and the curriculum may not meet all needs. While we aim to be inclusive, admission in such cases is decided on a case-by-case basis to ensure we can properly support individual needs.

### School Changes

This school, like any other, is likely to change over time. There may be changes in staff, buildings, facilities, curriculum, class sizes, this handbook, the "Terms and Conditions", the disciplinary rules, and the length of the school year. Tuition and school fees will be reviewed and adjusted annually.



# School Calendar

Date	Key Date
19 <sup>th</sup> August 2026	First Day of School
12 <sup>th</sup> - 16 <sup>th</sup> October 2026	Half-Term Break
14 <sup>th</sup> December 2026 - 4 <sup>th</sup> January 2027	Term Break (Christmas and New Year Break)
15 <sup>th</sup> - 19 <sup>th</sup> February 2027	Half-Term Break
5 <sup>th</sup> - 16 <sup>th</sup> April 2027	Term Break (Easter Break)
25 <sup>th</sup> June 2027	Last Day of Academic Year 2026-2027

**Note: Please see the school's website for additional information on calendar events. Dates may be changed. Additional days may be added if school days are lost due to emergencies or bad weather. Public holidays are decided by the Thai Government and may change during the year.**

# School Hours

Year Group	Hour
Nursery (Half-Day)	8:00 am to 12:00 Noon
Nursery (Full-Day) - Year 6	8:00 am to 2:30 pm
Year 7 - Year 13 (Included ECAs)	7:45 am to 3:30 pm
ECAs for KG - Year 13	2:35 pm to 3:35 pm

# School Age Guidelines

Academic Year 2026-2027

Birth Range	Age of child	St. Andrews Class Placement	Key Stage	St. Andrews School Divisions	Thai System	American System	
1 <sup>st</sup> Sep 2023 – 31 <sup>st</sup> Aug 2024	2+	Nursery		Early Years Foundation Stage (EYFS)	Nursery	Pre-School	
1 <sup>st</sup> Sep 2022 – 31 <sup>st</sup> Aug 2023	3+	Kindergarten			Anuban 1	Pre-Kindergarten 1	
1 <sup>st</sup> Sep 2021 – 31 <sup>st</sup> Aug 2022	4+	Reception			Anuban 2	Pre-Kindergarten 2	
1 <sup>st</sup> Sep 2020 – 31 <sup>st</sup> Aug 2021	5+	Year 1	1	Primary	Anuban 3	Pre-Kindergarten	
1 <sup>st</sup> Sep 2019 – 31 <sup>st</sup> Aug 2020	6+	Year 2			Prathom 1	Grade 1	
1 <sup>st</sup> Sep 2018 – 31 <sup>st</sup> Aug 2019	7+	Year 3	2		Prathom 2	Grade 2	
1 <sup>st</sup> Sep 2017 – 31 <sup>st</sup> Aug 2018	8+	Year 4			Prathom 3	Grade 3	
1 <sup>st</sup> Sep 2016 – 31 <sup>st</sup> Aug 2017	9+	Year 5			Prathom 4	Grade 4	
1 <sup>st</sup> Sep 2015 – 31 <sup>st</sup> Aug 2016	10+	Year 6			Prathom 5	Grade 5	
1 <sup>st</sup> Sep 2014 – 31 <sup>st</sup> Aug 2015	11+	Year 7	3		Secondary	Prathom 6	Grade 6
1 <sup>st</sup> Sep 2013 – 31 <sup>st</sup> Aug 2014	12+	Year 8				Mor 1	Grade 7
1 <sup>st</sup> Sep 2012 – 31 <sup>st</sup> Aug 2013	13+	Year 9				Mor 2	Grade 8
1 <sup>st</sup> Sep 2011 – 31 <sup>st</sup> Aug 2012	14+	Year 10 / 1 <sup>st</sup> year of IGCSE	4	Mor 3		Grade 9	
1 <sup>st</sup> Sep 2010 – 31 <sup>st</sup> Aug 2011	15+	Year 11 / 2 <sup>nd</sup> year of IGCSE		Mor 4		Grade 10	
1 <sup>st</sup> Sep 2009 – 31 <sup>st</sup> Aug 2010	16+	Year 12 / 1 <sup>st</sup> year of IBDP/CP	5	Mor 5		Grade 11	
1 <sup>st</sup> Sep 2008 – 31 <sup>st</sup> Aug 2009	17+	Year 13 / 2 <sup>nd</sup> year of IBDP/CP		Mor 6		Grade 12	

# School Fee Structure

## 1 Application Fee

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Application fee THB 5,000 per child.

This fee is payable when an application is submitted and is a non-refundable administration charge.

## 2 Entrance Fee

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The Entrance fee is payable upon initial enrolment and confirmation of the place at the school. This entrance fee is non-refundable. The two options are:

### a) Enrolment Fee: One-time lump sum fee

Year Group	Fee (THB)
Nursery - Year 6	120,000 THB per child
Year 7 - Year 13	70,000 THB per child
Family Rate	180,000 THB per family

### b) Capital Levy Fee

Capital Levy is an alternative method of paying the enrolment fee. This allows parents who stay in Thailand for only a short period of time to have a reduced enrolment fee. For students joining in

- **Nursery - Year 6;** the capital levy fee is THB 20,000 per child for 7 consecutive terms.
- **Year 7 - Year 13;** the capital levy fee is THB 20,000 per child for 5 consecutive terms.

## 3 Tuition Fee

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Year Group	Annual Fee (THB)	Term 1 (THB)	Term 2 (THB)	Term 3 (THB)
Nursery (3 half days)	220,000	91,500	73,500	55,000
Nursery (4 half days)	293,000	122,000	97,500	73,500
Nursery (5 half days)	366,000	152,500	122,000	91,500
Nursery (3 full days)	348,500	145,000	116,000	87,500
Nursery (4 full days)	464,500	193,500	155,000	116,000
Nursery (5 full days)	580,500	242,000	193,500	145,000
Kindergarten	636,000	265,000	212,000	159,000
Reception	642,000	267,500	214,000	160,500

Year Group	Annual Fee (THB)	Term 1 (THB)	Term 2 (THB)	Term 3 (THB)
Year 1 to Year 2	692,500	288,500	231,000	173,000
Year 3 to Year 6	699,500	291,500	233,000	175,000
Year 7 to Year 9	753,000	313,500	251,000	188,500
Year 10	772,500	322,000	257,500	193,000
Year 11 (2 terms only)*	761,500	380,750	380,750	-
Year 12	799,000	333,000	266,500	199,500
Year 13 (2 terms only)*	783,500	391,750	391,750	-

*\*In Term 3 of Year 11 & Year 13, IGCSE and IB examination fees will be levied accordingly.*

*\*A 10% sibling discount is applicable to tuition fees for the 3rd and 4th child.*



## 4 General Deposits

This deposit is used to compensate for loss or damage to school property, including, but not limited to, library books, educational equipment, etc. This deposit will be refunded when the student leaves the school provided that no damage has occurred, all outstanding fees have been settled, and to provide notice of withdrawal in advance by the date specified in Section 11 – Notification of Withdrawal. Failure of all conditions, the General Deposit will be forfeited.

Year Group	Amount (THB)
Nursery to Year 13	100,000

### Learning Support and English as an Additional Language

Learning Support for a student will be charged as appropriate depending on the agreed support required after assessment.

## 5 English as an Additional Language (EAL) Fee

Additional support for English as an Additional Language (EAL) shall be charged to students whose first language is not English and/or is below the School's standard. EAL support includes specialist small group or individual sessions and some in-class specialist support. EAL support can range from standard to intensive level.

EAL Fee*	Annual Fee (THB)	Term 1 (THB)	Term 2 (THB)	Term 3 (THB)
EAL Fee - Standard Support	70,000	29,000	23,000	18,000
EAL Fee - Intermediate Support	90,000	37,500	30,000	22,500
EAL Fee - Intensive Support	125,000	52,000	42,000	31,000

**\*The EAL fee shall be charged as an additional fee apart from the normal school tuition fee.**

## 6 Learning Support (LS) Fee

Additional support for a student with additional learning needs shall be charged depending on the level of support required. This support can be provided in a variety of ways including group and individual support, as well as in-class support.

Learning Support (LS) Fee*	Annual Fee (THB)	Term 1 (THB)	Term 2 (THB)	Term 3 (THB)
Low Level Support	27,000	11,500	9,000	7,000
Medium Level Support	82,500	34,000	27,500	21,000
High Level Support	180,000	80,000	60,000	40,000

*\*The LS fee shall be charged as an additional fee apart from the normal school tuition fee.*

## Specialist Pathway/Programme

Additional support for some students may take the form of specialised programmes/pathways. The level of support for such programmes is intensive and is determined by need, which is often recommended by an outside specialist report from a clinical/ educational psychologist, medical agency or specialist centre.

Specialist Pathway/ Programme Fee*	Annual Fee (THB)	Term 1 (THB)	Term 2 (THB)	Term 3 (THB)
<b>Early Years/Primary</b> 1:1 Support/ Personalised Programme	400,000	167,000	133,000	100,000
<b>Secondary</b> Personalised Programme for Year 7 to Year 9	400,000	167,000	133,000	100,000

*\*The Specialist Pathway/Programme Fee shall be charged as an additional fee apart from the normal school tuition fee.*

## 7 Canteen Fee (Snack & Lunch Fee)

Year Group	Canteen Fee	Annual Fee (THB)	Term 1 (THB)	Term 2 (THB)	Term 3 (THB)
Nursery	Morning Snack & Lunch	17,200	7,200	5,500	4,500
KG - Year 6	Morning Snack & Lunch	25,400	10,600	8,200	6,600
Year 7 - Year 13	Lunch Only	22,700	9,500	7,300	5,900

## 8

## Transportation Fee (Optional)

Zone/Area	Annual Fee (THB)	Term 1 (THB)	Term 2 (THB)	Term 3 (THB)
<b>Campus to Campus***</b> (from Sathorn and Dusit to S107)	63,000	27,000	20,000	16,000
<b>Zone A:</b> Srinakarin/Bangna	109,500	45,500	35,000	29,000
<b>Zone B:</b> Sathorn/Rama 3/ Narathiwas	113,500	47,500	36,000	30,000
<b>Zone C:</b> Sukhumvit 1-24	113,500	47,500	36,000	30,000
<b>Zone D:</b> Sukhumvit 26-71	113,500	47,500	36,000	30,000

**\*The Bus Company shall provide the transportation service from Zone A to Zone D only.**

**\*\*For one-way transportation fee, 75% of fee per term shall be applied.**

**\*\*\*Campus to Campus buses provide the special offer for transfer students from Sathorn/Dusit to S107 only.**

## 9

## Residential Trip

A residential field trip and/or day trips are an important part of the curriculum and planned for the first and/or second term. The cost of these trips is usually billed as an additional cost on Term 1 and/or Term 2 invoices.

Year Group	Price/student* (THB)	Year Group	Price/student* (THB)
Year 1	1,000	Year 7	18,000
Year 2	1,500	Year 8	18,000
Year 3	5,000	Year 9	25,000
Year 4	10,000	Year 10	30,000
Year 5	15,000	Year 11	30,000
Year 6	18,000	Year 12 & Year 13	35,000

**\*This is the estimated price of residential/day trips. The school shall reserve the right to change the price if the actual cost incurred varies from this estimate.**

## 10

## Fee Payment Due Dates

The due dates for tuition fee payment for 2026/2027 academic year are as follows:

	Term 1 (THB)	Term 2 (THB)	Term 3 (THB)
<b>Due Date</b>	19 <sup>th</sup> June 2026	13 <sup>th</sup> November 2026	12 <sup>th</sup> March 2027

# 11 Methods of Payment

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## Pay at School

- **Cheque:** Cashier cheque payable to "St. Andrews International School Bangna"
- **Credit card:** Fees are subject to the credit card provider's charges.

KBANK	1%
Other Banks	2%

## Pay via ATM & Online banking



- Use barcode from bill payment pay-in slip for ATM & online banking.
- Specify (Ref.1 : Payer no.) and (Ref.2 : Invoice No.)
- School Biller ID No. : 099400077279301

## Pay at Bank Counter – Cash only

- Use bill payment pay-in slip only at Thanachart Bank and Kiatnakin Bank.
- **\*Bank counter services may change according to bank policy.**

## Payment via Other Channels (Wire Transfer)

- Bank Details:**
- **Account Name:** St. Andrews International School Bangna
  - **Savings Account Number:** 304-298292-3
  - **Swift code:** SICOTHBK
  - **Bank Name:** Siam Commercial Bank PCL (Samrong Branch)
  - **Bank Address:** 1610 Moo 6, Sukhumvit Road, Samrong Nue, Muang, Samutprakan 10270

## Overseas bank account or overseas credit card payment via FLYWIRE

- **To make an overseas payment, please use the link below:**
- **LINK:** [standrews-cognita.flywire.com](https://standrews-cognita.flywire.com)

**Note: All bank charges are met by parents (International or local bank charges).**

**\*Parents are required to send proof of payment to the school, quoting (a) Payer ID number and (b) Invoice number and email to [S107accounts@standrews-schools.com](mailto:S107accounts@standrews-schools.com).**

# 12 School Fee Refund

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A refund of tuition fee, canteen fee, and transportation fee will only be granted depending on the following conditions:

- If a child leaves the school before the next term starts, parents will be refunded a full term's fees.
- If a child starts a new term but leaves before the half-term break, parents will be refunded for half a term's fees.
- If a child attends the second half of the term but leaves before it ends, there is no refund.

## 13 Interest Rate for Late Payment

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Fees remaining unpaid outside the invoice credit period will be subject to interest of 1.25% per month of outstanding balance until payment is received. The school reserves the right to take any appropriate action in the event of unpaid fees.

## 14 Student Insurance

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All students are covered by the school's accident insurance policy. This policy covers accidents that occur on the school grounds, during school hours and during school-organised activities only. While St. Andrews International School Sukhumvit 107 maintains limited student accident insurance, it is strongly recommended that each student obtain his/her own adequate medical insurance.

## 15 Withdrawal

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The school requires advance notice for a student's withdrawal. A completed Notification of Withdrawal form must be submitted by email to the **Admissions Department** by the applicable deadline stated below. If formal notice is received after this deadline, the General Deposit will be forfeited on each student.

Families who are uncertain about their plans are encouraged to contact the Admissions Manager as early as possible, ahead of the withdrawal deadline, to discuss their options.

Last Day of School	Withdrawal Deadline
Within End of Term 1 (December 2026)	1 <sup>st</sup> September 2026
Within End of Term 2 (April 2027)	18 <sup>th</sup> January 2027
Within End of Term 3 (June 2027)	26 <sup>th</sup> April 2027

# *A Community That Succeeds*

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